



COUNCIL AGENDA

Tuesday, February 20, 2024 – 7:00 pm
Waynesville Municipal Building, 1400 Lytle Road

- I. Roll Call
- II. Pledge of Allegiance
- III. Mayor (for purposes of acknowledgments)
- IV. Disposition of Minutes of Previous Meetings
Council, February 5, 2024 at 7:00 p.m.
- V. Public Recognition/Visitor's Comments (A five minute per person time limit will be allowed for each speaker unless more time is requested and approved by a majority of the council)
- VI. Old Business
- VII. Reports
 - Standing Council Committees
 - a) Finance Committee
 - b) Public Works Committee
 - c) Special Committees
 - Village Manager's Report
 - Police Report
 - Finance Director's Report
 - Law Directors Report
- VIII. New Business:

Legislation:

Reading of Ordinances and Resolutions:

First Reading of Ordinances and Resolutions:

ORDINANCE 2024-005
AMENDING THE RULES OF COUNCIL

Second Reading of Ordinances and Resolutions:

None

Tabled:

IX. Executive Session

X. Adjournment

Next Regular Council Meeting:

March 4, 2024 at 7:00 pm

Upcoming Meetings and Events:

Public Works Committee, March 4, 2024 @ 6:00 p.m.

Finance Meeting, February 22, 2024 @ 5:00 p.m.

Personnel Committee Meeting, March 11 @ 6:00 p.m.

DRAFT

**Village of Waynesville
Council Meeting Minutes
February 5, 2024 at 7:00 pm**

Present: Mr. Brian Blankenship
Mr. Chris Colvin
Ms. Joette Dedden
Mr. Zack Gallagher
Mrs. Connie Miller

Absent: Mayor Earl Isaacs
Mr. Troy Lauffer

Village Staff Present: Jeff Forbes, Law Director; Chief Gary Copeland, Village Manager and Safety Director; Jamie Morley, Clerk of Council

CLERK'S NOTE- This is a summary of the Village Council Meeting held on Monday, February 5, 2024.

.....

President Pro Tempore Colvin called the meeting to order at 7:00 p.m.

Mr. Colvin motioned to excuse Mayor Isaacs and Mr. Lauffer from tonight's meeting, and Mr. Gallagher seconded the motion.

Motion – Colvin
Second – Gallagher

Roll Call – 5 yeas

.....

Mayor Acknowledgments

None

.....

Disposition of Previous Minutes

Mrs. Miller motioned to approve the Council minutes as written for the January 16, 2024 Council meeting, and Mr. Blankenship seconded the motion.

Motion – Miller
Second – Blankenship

Roll Call – 5 yeas

.....

Public Recognition/Visitor’s Comments

Josh Green, 945 Franklin, said he works in the Warren County Map Room. He stressed that he was at the meeting as a resident and not representing Warren County. Mr. Green said the Village is a very old town, thus making recording legal descriptions of the properties difficult. He said that much of the town is marked survey required, meaning it must be surveyed when residents sell their property. He suggested that the Planning Commission could ask for the whole town to be replatted, which would help residents when they sell their property by bringing surveys to up-to-date standards. Mr. Green also suggested that when residents build, they not be allowed to build over lot lines but instead require a replat. Ms. Morley asked if that was not what the Village currently requires.

Mr. Colvin asked what prompted Mr. Green to bring this to Council’s attention. Mr. Green responded that the Village of Waynesville has very old descriptions, which would help clean up the books.

.....

Old Business

Mr. Colvin stated he had asked Council members to review the “Rules of Council” and be ready to discuss any possible changes. Ms. Dedden said she had a few updates as follows:

- 1) Page 3 – Change the last sentence of the first paragraph from twice to once and update Section 3.07 to 3.07 (A).
- 2) Page 3 – Last paragraph, Section A to read as follows:
 - a. Unless otherwise stated, regular meetings of Council shall be held at the Waynesville Government Center on the first (1st) and third (3rd) Monday of each month at 7:00 p.m. When any such...
- 3) Page 9, Section F – Correct not to no.

Mr. Colvin asked Mr. Forbes to create an ordinance to adopt the updated “Rules of Council” with the Amended date to be added to the cover page.

.....

Reports

Finance

The Finance Committee will meet on Thursday, February 22, 2024, at 5:00 p.m. Everyone is invited to join the meeting.

Public Works Report

The Public Works met this evening to discuss all the ongoing projects throughout the Village. The next meeting will be on March 4 at 6:00 p.m. Anyone with any questions or interest in the infrastructure is invited to attend.

Special Committee Reports

The MOMS Committee attempted to meet on the 16th of last month, but there were not enough representatives from the Chamber or WMA. Since then, Mr. Colvin has been contacted by representatives from WMA and the Chamber. The plan is for MOMS to meet quarterly.

The Personnel Committee will meet on March 11 at 6:00 p.m.

Village Manager Report

- Smith Corp is moving along on the Third Street waterline and storm sewer replacement project. The street closures are very close to the provided timeline. After consideration, there are very few storm lines along Third Street. Smith Corp provided a quote to add 180 linear feet of storm lines of 82K. After some negotiations, they brought it down to 70K. Choice One said that this is acceptable within the grant's guidelines and stays within the budget.
- Applied for an EPA Division of Drinking and Ground Water Grant and was just notified the Village was approved. The Village will receive a leak detector, handheld valve exerciser, and ultrasonic flow meter totaling \$10,633.00.
- Catch basins should be completed, except the large one in the median on Route 42. They are planning on pouring cement on Thursday and asphaltting on Friday.
- Met with Karie Novesl to review the quote for insurance for 2024. The price only increased by \$407, which is a 1.18% increase.
- All Village work trucks have been equipped with emergency lights.
- Moody's is moving along with Well 10. Last week, the primacord explosion was performed to open the well up and increase the GPM. They will be doing flow tests this week. It was pulling at 250GPM, and we hope the Prima cord increases it to 400GPM.
- KT Holden is moving along with Franklin Phase I. Hoping Franklin Road will be opened by the beginning of next week.
- Ordinance on tonight's agenda to purchase 200 tons of road salt through the county's multijurisdictional contract. This is the best way to get the lowest price on road salt.
- Completed the annual boundary and annexation survey required by the Census Bureau.

- The article for the Wayne Township Magazine is due Feb. 14. Asking if any Council members would like to write the article.
- The grand re-opening for Ohio Living will be on Feb. 13, and council is invited to attend. A flyer has been provided for review.
- I attended the Warren County Cybersecurity Update today. I will put together a strategic plan on how best to deal with cyber-attacks.

Police Report

- January Dispatch Calls for Service, Mayor’s Court month-end, and Code Enforcement Reports have all been provided for review.
- The Police Department had its annual LEADS audit on January 29th and passed with flying colors.
- The Village received a check for \$7,936.92 to refund CPT hours.
- The Police Department received annual compliance for groups 1-4 for the Ohio Collaborative. This ensures that all our policies and procedures match the Attorney General’s Office.

Mr. Colvin asked Council if anyone would like to volunteer to write the article for the Township Magazine. Mr. Gallagher volunteered to do it.

Financial Director Report

- Began training with Ms. Crockett. Ms. Snook is doing a great job learning Utility Billing.
- Hoping to have the final appropriations completed and an ordinance prepared before the first meeting in March.

Law Report

- Nothing to report as the legislature has not taken any action. The House just returned from winter break. However, the Senate still has not returned.

.....

New Business

None

.....

Legislation

First Reading of Ordinances and Resolutions

Ordinance No. 2024-004

Authorizing The Village Manager to Enter into a Contract with Warren County Engineer's Office for Purchase of Road Salt and Declaring an Emergency

Ms. Dedden motioned to waive the two-reading rule for Ordinance 2024-004, and Mr. Gallagher seconded the motion.

Motion – Dedden
Second – Gallagher

Roll Call – 5 yeas

Mr. Gallagher motioned to adopt Ordinance 2024-004 as an emergency and Mrs. Miller seconded the motion.

Motion – Gallagher
Second – Miller

Roll Call – 5 yeas

Second Reading of Ordinances and Resolutions

Ordinance No. 2024-001

Authorizing the Village Manager to Award Property and Liability Insurance Coverage for the Village of Waynesville

Ms. Dedden motioned to adopt Ordinance 2024-001, and Mr. Gallagher seconded the motion.

Motion – Dedden
Second – Gallagher

Roll Call – 5 yeas

Resolution No. 2024-003

A Resolution Referring Certain Zoning Code Amendments to the Planning Commission (Solar Energy Systems)

Ms. Dedden motioned to adopt Resolution 2024-003 and Mr. Gallagher seconded the motion.

Motion – Dedden
Second – Gallagher

Chief Copeland stated there was a house on Camp Creek having solar panels installed. The homeowner pulled all building permits from the County in December therefore it was grandfathered in before the moratorium on solar panels was passed.

Roll Call – 5 yeas

ORDINANCE 2024-005
AMENDING THE RULES OF COUNCIL

WHEREAS, section 32.008 of the Waynesville Codified Ordinances provides for the Council of the Village of Waynesville to provide for its own rules; and

WHEREAS, Council has determined that it is now necessary to amend said rules of Council.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Waynesville, _____ members elected thereto concurring:

Section 1. That the Village of Waynesville Rules of Council are hereby amended as set forth in the document attached hereto as Exhibit "A" and incorporated herein by reference.

Section 2. That this Ordinance shall be effective from and after the earliest period allowed by law.

Adopted this _____ day of _____, 2024.

Attest: _____
Clerk of Council

Mayor

**RULES OF COUNCIL
VILLAGE OF WAYNESVILLE**

Adopted March 18, 1980
Amended January 1990
Amended April 1992
Amended January 1994
Amended January 1995
Amended February 1996
Amended April 2000
Amended January 2004
Amended January 2005
Amended May 2009
Amended April 2011
Amended April 2018
Amended March 2019
Amended April 2021
Amended April 2024

Authority to Proclaim Rules:

The Council shall determine its own rules of procedure.
(Section 731.45 ORC)

" ALL LEGISLATIVE POWER OF THE MUNICIPALITY SHALL BE VESTED IN THE COUNCIL...(Council has) the power to provide for the exercise of all powers of local self government granted to the Municipality by the Constitution of the State of Ohio in a manner not inconsistent with this Charter or the Constitution of the State of Ohio." (Section 3.09 Waynesville Charter)

Contrary to Law:

Section 1: If rules of procedure of any provision thereof pursuant to section 731.45 of the ORC shall be found to be contrary to law, by a Court of competent jurisdiction, then that portion or provision shall be deemed invalid except to the extent permitted, but all other provisions hereof shall continue in full force and effect for the remainder of the said term.

Section 2: If any section of these rules are found to be invalid, pursuant to section 1 above, they shall be reformulated in order to correct any deficiencies. Upon such discovery, Council shall commence, beginning at the next regularly scheduled meeting subsequent to the time of any such discovery, to reapportion its rules in order to achieve conformance with the law.

CONTENTS

Rule I:	Organization
Rule II:	Appointment of Committees
Rule III:	Meetings
Rule IV:	Temporary Chairman
Rule V:	Agenda
Rule VI:	Council Procedures
Rule VII:	Order and Decorum
Rule VIII:	Clerk of Council
Rule IX:	Law Director
Rule X:	Attendance
Rule XI:	Travel on Official Business
Rule XII:	Vacancies
Rule XIII:	Dispensation of Rules
Rule XIV:	Amendment to Rules

RULE I: ORGANIZATION'

Following each regular municipal election, the Council shall meet not later than the seventh day of January for the purpose of organizing. At such meeting, the newly elected members of Council shall take the oath of office and the Council may transact such other business as may come before it. Thereafter, regular meetings shall be held as prescribed by ordinance, but not less frequently than once each month. (Section 3.07 (A), Waynesville Charter)

RULE II: APPOINTMENT OF COMMITTEES

Section A:

At the second meeting in November of each year, the Mayor shall select from Council two members as a nominating committee to fill the seats of all Committees, Boards and Commissions required to be filled at the first Council meeting of the year.

Immediately after the organization of Council at the first meeting of the year, the Council shall choose from the Council membership, three (3) different persons to serve on one of the two standing committees. One member shall be designated as chairman for each committee, based on a majority vote of committee members, to be taken at the first scheduled meeting of each committee. The following shall be the standing committees of Council: Finance and Public Works/Service Committee.

Section B:

The Council may create, change, or abolish other boards and commissions as it determines to be necessary, and may provide for their organization, membership, method of appointment, terms of office of members, and powers, duties, and functions by ordinance or resolution (Section 7. 12, Waynesville Charter).

Special committees for particular purposes may at any time be appointed by the Council with the approval of the majority of Council. Unless otherwise stated in the minutes relative to the appointment of special committees, all such special committees shall serve for a time to be specified by Council.

RULE III: MEETINGS

Section A:

Unless otherwise stated, regular meetings of Council shall be held at the Waynesville Government Center on the first (1st) and third (3rd) Monday of each

month at 7:00 p.m. When any such Monday is a legal holiday recognized by both the State and Federal Government or when for other good and sufficient reasons it is impractical to hold a regular scheduled meeting, Council shall meet in regular session on the following day at the same time and place. In the event of instances deemed to be "special circumstances", the regular meeting start time maybe changed to an earlier time to accommodate such circumstances, and the public will be notified of such change in accordance with the established policies regarding appropriate notice.

Except as provided under the laws of the State of Ohio, Section 121.22 and commonly referred to as the 'Sunshine Law', all meetings of the Council shall be open to the public. A majority of the members of Council shall constitute a quorum at all meetings. (Section 3.07(B), Waynesville Charter)

Section B:

Special Meetings may be called by an affirmative vote of at least four members of Council taken at any regular or special meeting thereof or may be called by the Mayor, or any three members of Council. (Section 3.08A, Waynesville Charter)

The Clerk of Council shall notify all news media who have requested such notification in writing.

(Notice of a special meeting shall be personally served upon each member of Council or left at their usual places of residence at least twenty-four (24) hours before the time of the meeting. It shall be the duty of the Clerk of Council to make a diligent effort to notify each member of the Council in person, by telephone, or otherwise of such special notice.)

Public notice of each special meeting of Council shall be made by the Clerk of Council, by at least one of the following:

1. Posting a notice of the special meeting at a location accessible to the public at the municipal building and at least four other conspicuous places in the Municipality frequented by the public. The notices shall contain the time, place, and all matters to be considered at the special meeting. No other matters may be considered after notice is given. These notices must be posted at least 24 hours before the starting time of the meeting.
2. Publication in a newspaper determined by Council to be of circulation within the Municipality at least 24 hours before the special meeting.

3. Post meeting notices on appropriate electronic media.

Failure to notify the public by one of the aforementioned means shall invalidate actions taken by Council at the special meeting. The Clerk of Council must submit to the Mayor, within 48 hours after commencement of the special meeting, a written explanation of the failure to notify the public. This explanation shall be read and recorded in the minutes at the next regularly scheduled Council meeting. (Section 3.08(C), Waynesville Charter)

In the event of an emergency situation that affects the immediate public health, safety, or welfare of the Municipality, the Mayor may call an emergency meeting of Council by waiving the above requirements. (Section 3.08(D), Waynesville Charter)

Section C:

Adjourned meetings - Any session of the Council may be continued or adjourned from day to day, or for more than one day, but no adjournment shall be for a longer period than the next regular meeting thereafter. Any absentee shall be notified personally by the Clerk of Council by telephone or by written notice served personally, at his regular place of residence, at least twenty-four (24) hours prior to the date and hour for the reconvened adjourned meeting.

Section D:

Executive Session

1. Any member of Council, may request that executive session be held. Upon majority of Council, an executive session shall be convened, under provisions allowed by ORC 121.22G.
2. Unless otherwise stated, all executive sessions will be held in a "closed-door" session in an appropriate conference room or meeting area previously designated for such purpose.
3. During executive session the remainder of the building, including the area designated for Council Chambers will remain undisturbed.
4. Attendance at an executive session shall consist of members of the Village Council, however Council may invite such persons as may be required for advice and information.

5. Exceptions to the open meeting requirements must conform to ORC 121.22(G).

RULE IV: TEMPORARY CHAIRMAN

In the case of the absence of the Mayor and president pro tempore, the Clerk shall call the Council to order and call the roll of the members. If a quorum is found to be present, the Council shall proceed to elect, by a majority vote of those present, a chairman of the meeting to act until the Mayor or president pro tempore appears. The temporary chairman during this period shall retain all the rights and privileges of a Council member including the right to vote on all matters.

RULE V: AGENDA

Any item to be placed on the Agenda for the regularly scheduled meeting must be in the Office of the Clerk of Council by Noon the Friday before the meeting. The Clerk of Council shall make available, at his/her office, copies of the agenda and pertinent background information to the members of the press.

The Clerk of Council shall be responsible for preparing the Agenda for the regular meetings of Council. The Clerk of Council shall reject any item for consideration on the Agenda that is not submitted to the Clerk of Council prior to the closing date and time of noon, the Friday before the scheduled meeting.

In the event that issues of an emergency nature may arise after the designated close time for agenda items as previously indicated, a motion may be made at the opening of the Council session to adopt a modified agenda for that meeting. An explanation must be given for the modification and such a motion must be approved by an affirmative vote of at least 4 members of Council.

RULE VI: COUNCIL PROCEDURES

Section A. The following shall be the order of business:

- I. Roll Call
- II. Pledge
- III. Mayor (for purposes of acknowledgments)
- IV. Disposition of minutes of previous meeting
- V. Public Recognition and comments on subject matters including those scheduled on the formal agenda. A five minute per person time limit will be allowed each speaker unless more time is requested and approved by majority of the Council.
- VI. Old Business
- VII. Reports
 1. Standing Committees
 - a) Finance Committee
 - b) Public Works Committee
 - c) Special Committees
 2. Village Manager's Report
 3. Police Chief's Report
 4. Finance Director's Report
 5. Law Director's Report
- VIII. I New Business
- X. Legislation
 - A. First Reading of Ordinances and Resolution on the Agenda
 - B. Second reading of ordinances and resolutions by title
- X. Executive Session (if requested)
- XI. Adjournment

Section B.

Motions generally will not be in writing, but will be written down for the record by the Clerk of Council at the time they are made. A member will address the chair and state the member's motion. Another may second the motion by addressing the chair and stating his second. Immediately following the motion and second, the presiding officer shall state the motion. The motion will then become the property of the Council and may then be debated, amended, or otherwise acted upon.

Precedence of Motions - When a question is before Council, no motion shall be entertained except:

1. To adjourn
2. To lay on the table
3. The previous question
4. To postpone to a certain time
5. To refer
6. To amend
7. To postpone indefinitely

These motions shall have precedence in the order indicated. Motion 1, 2, 3, and 4 shall be put to vote without debate.

Section C.

All motions shall be seconded except the following:

1. To raise a question of privilege
2. Question of order
3. Objections to the consideration of a question
4. Nominations
5. Inquiries of any kind

Section D.

When not in order, not debatable - A motion to adjourn shall be in order at any time except the following:

1. When repeated without intervening business or discussion
2. When made as an interruption of a member who is speaking
3. When the previous question has been ordered
4. While a vote is being taken

Section E.

A motion to lay on the table shall preclude all amendments of debate of the subject under consideration. If the motion shall prevail, the consideration of the subject may be resumed only upon motion of a member voting with the majority and with the consent of a majority of the members present.

Section F.

When the previous question is moved, and seconded by one other member, it shall be put as follows: " Shall the main question be now put?" There shall be no further amendment or debate, but pending amendments shall be put in their order before the main question. If the question "Shall the main question be now put?" be decided in the negative, the main question remains before Council.

Section G.

If the question contains two or more divisible propositions, the presiding officer may, and upon request of a Council member, shall divide the same.

Section H.

It shall be in order to amend an ordinance at any time when not in the hands of a committee. If an ordinance, after the second reading is referred to a committee and amended, it shall be read as the second reading thereof, and laid over for further and final consideration.

Section I.

All motions to postpone, except in a motion to postpone indefinitely may be amended as to time. If a motion to postpone indefinitely is carried, the principal question shall be declared lost.

Section J.

1. When a question is put to vote, each member present shall be required to vote 'yea' or 'nay' which will be entered in full upon the record. Abstention is not permissible, except in the case of personal involvement of the Council member. When calling roll, the Clerk of Council will initiate the vote by repeating the motion in full, then calling the roll of Council alphabetically, and on each succeeding vote shall rotate the roll call in that on the next vote and each succeeding roll call the next Council member alphabetically shall vote first and the member voting first on the previous roll call shall vote last. The Clerk of Council will note the last roll call vote of a meeting so that at the next meeting of Council, the first roll call vote shall reflect the alphabetical rotation from the last meeting and shall continue from meeting to meeting.

2. The Clerk of Council will give the tally of votes to the Mayor and the Mayor will give the final passage or failure of the motion.

Section K.

Any member who was absent or voted with the prevailing side may move a reconsideration of any action of Council, excepting measures which shall be into immediate effect. Such a motion for reconsideration shall be made not later than the next regular meeting after the action to which it relates was taken. No motion to reconsider shall be made more than once on any measure and such motions shall require a majority of all members elected to Council in order to prevail. Any member of Council may second such a motion.

Section L.

An appeal may be made from any decision of the Presiding officer (except when another appeal is pending) but it can be made only at the time the ruling is made. If this appeal is seconded, the chair shall state clearly the question at issue, and the chair's reason for the decision if he thinks it is necessary and will then state the question thus; "The question is 'Shall the decision of the Chair be sustained'" If a majority vote yea, the ruling of the chair is sustained, otherwise the chair is overruled.

Section M.

No member of Council can speak a second time to a question as long as any member desires to speak who has not spoken to the question.

Section N.

Any member of Council, during debate, may seek the advice and recommendations of non-Council members present and this may then be given.

Section O.

In the absence of a rule to govern a point or procedure, the latest edition of Robert's Rules of Order shall govern.

RULE VII: ORDER AND DECORUM

The presiding officer shall preserve decorum and any member of Council may call a point of order, subject to appeal of Council.

Section A.

Council members must obtain the floor and be recognized by the Chair before beginning to speak. Council members shall preserve order and decorum and

shall neither by conversation or otherwise delay or interrupt the proceedings nor refuse to obey the orders of the presiding officer or the rules of Council. All Council Members shall demonstrate appropriate respect for others by addressing members of Council as follows: (Mr. Mayor, Mr. (Name), Ms. (Name), or Mrs. (Name)). Additionally, all guests and/or members of the public will be addressed with the same respect by members of Council.

Section B.

Employees of the Village shall observe the same rules of procedure and decorum applicable to members of the Council. The presiding officer shall have the authority to preserve decorum in meetings as far as staff members and Village employees are concerned.

Section C.

Public members attending Council meetings also shall observe the same rules of propriety, decorum, and good conduct applicable to members of Council. Any person making personal, impertinent, and/or slanderous remarks or who become boisterous while addressing the Council or while attending the Council meetings shall be removed from the room as directed by the presiding officer. Any public member desiring to address the Council shall be recognized by the chair, shall state his name and address in an audible tone for the record, and shall limit his remarks to the question under discussion.

RULE VIII: CLERK OF COUNCIL

The Clerk of Council shall keep the minutes of the meeting and shall perform such other duties in the meeting as may be ordered by the Council. The Clerk of Council may assign a clerical employee of the Village to assist in carrying out the duties of the Clerk. The Clerk of Council shall furnish each member of Council and the Mayor with a copy of the minutes of the meeting, and shall perform other duties outlined in Section 3.11 of the Waynesville Charter.

RULE IX: LAW DIRECTOR

The Law Director shall attend meetings of the Council by request. During Council meetings, any member of the Council may, at any time, call upon the Law Director for an oral or written opinion to decide any question of law. However, should the question to be decided require, in the opinion of the Law Director, study or investigation, he may defer such opinion for a reasonable time. The Law Director will also perform duties outlined in Section 6.03 of the Waynesville Charter.

RULE X: ATTENDANCE

Section A.

Regular Attendance - A Council seat of a member may be declared vacant when he has been absent from meetings for three consecutive meetings without a valid excuse. Such action requires the affirmative vote of two-thirds of the members elected to Council. Under this procedure, the accused member of Council must be given notice and an opportunity to answer charges that are brought against him.

Section B.

Vacations - Vacations shall be condoned by Council without reprisal for a period of thirty days or two contiguous Council meetings. More time could be allowed contingent upon vote by Council.

RULE XI: TRAVEL ON OFFICIAL BUSINESS

State sponsored conventions, such as the Ohio Municipal League and others, necessitate some rule of compensation for Village officials whose attendance would enable them to be more effective and efficient in the respective positions. Recognizing this need, we propose that advance authorization be secured from Council, along with full disclosure regarding the content and purpose of the respective association meeting.

Documentation of Expenses - All requests for reimbursement of approved travel expenses must be accompanied by original copies of receipts for requested amounts, and must accompany the designated Expense Reimbursement Report document currently in use.

Mileage Reimbursement - Actual reimbursement should be at a rate consistent with the most current Internal Revenue Service allowable rate, per mile traveled to and from the meeting destination via the most direct route.

Lodging - If overnight lodging is required for any convention meeting occurring in or out of the State of Ohio, the Village official shall be reimbursed for the actual cost of the lodging, but not to exceed the lowest rate available in the most reasonable accommodations available. The name and address of the establishment and the amount claimed shall be required with the expense reimbursement form. Reimbursement shall not be allowed for staying in a private home.

Meals - Where overnight lodging is required on official Village travel, reimbursement shall be allowed for meals as reflected in 4.5 of Personnel Policy.

Insurance Coverage - Any Village official required to travel using a personal vehicle for attendance at, or to participate in, a previously approved activity as noted above, must maintain Liability insurance coverage in compliance with Ohio state minimum requirement, and must be able to provide appropriate documentation of said coverage to the Clerk of Council for recording.

RULE XII: VACANCIES, FORFEITURE OF OFFICE, AND FILLING VACANCIES

Section A.

"Vacancies - The office of a Council member shall become vacant upon the Council member's death, resignation, removal from office in any manner authorized by this Charter, or forfeiture of office.

Section B.

Forfeiture of Office - If it is so determined by an affirmative vote of at least four Council members, a Council member shall forfeit office if said Council member:

1. lacks at any time during a term of office, any qualifications for the office prescribed by the Charter;
2. intentionally violates any express prohibition of the Charter;
3. is found to have been a party to a crime involving moral turpitude or any felony, or guilty of misfeasance, malfeasance or nonfeasance in the performance of the official duties of a Council member;
4. fails to attend three consecutive regular meetings of Council without being excused or it is found that the absence is not legitimate. Council shall, by rule, determine and list conditions and circumstances that constitute good cause absence.

Section C.

Disability - On questions of disability involving the Mayor or other Council member, the decision as to actuality of the time of, and duration of the disability, for purpose of declaring a vacancy, shall be determined by an affirmative vote of at least four members of Council." (Section 3.05, Waynesville Charter)

Member of Council Qualifications - Candidates for the office of Member of Council, shall have resided in the Municipality for at least one year prior to

assuming office. Each Member of Council when elected and throughout the term of office shall be and must remain a resident and a qualified elector of the Municipality. (Section 3.03, Waynesville Charter)

Filling of Vacancies - Vacancies in the office of Council member shall be filled within forty-five days by an affirmative vote of at least four of the remaining members of Council. If a vacancy occurs in one or more positions among Council members elect, Council of the new term shall appoint, by an affirmative vote of at least four members, an eligible citizen of the Municipality of Waynesville. If the Council fails to do so within forty-five days following the occurrence of the vacancy, the power of Council to fill the vacancy shall lapse and the Mayor shall fill the vacancy by appointment immediately following the expiration of the said forty-five days. The person so appointed shall serve until the next regular general election occurring not less than ninety days thereafter at which time a successor shall be elected for the remainder of the unexpired term. (Section 3.05D, Waynesville Charter)

Council to receive two weeks notice prior to the vote as to who the candidates are, which will give them the opportunity to personally interview the candidates.

RULE XIII: DISPENSATION OF RULES

These rules, or any part thereof may be temporarily suspended at any meeting of Council by a majority vote of the members present.

RULE XIV: AMENDMENT TO RULES

These rules continue in full force and effect from term to term and do not need to be readopted by succeeding Councils. These rules may be repealed, amended, altered, or new rules adopted at any regular meeting of Council by a majority vote of 5 out of 7 members of Council on the report of a committee to which the subject has been referred.

VILLAGE OF WAYNESVILLE COUNCIL PROTOCOLS

ALL COUNCIL MEMBERS

All members of the Village Council, including those serving as Mayor and President, have equal votes. No Council Member has more power than any other

Council Member, except those powers provided to the Mayor in Section 3.01 of the Village Charter, and all should be treated with equal respect.

All Council Members are required to:

- Demonstrate honesty and integrity in every action and statement
- Serve as a model of leadership and civility to the community
- Inspire public confidence in Waynesville government
- Work for the common good, not personal interest
- Prepare in advance of Council meetings and be familiar with issues on the agenda
- Fully participate in Village Council meetings and other public forums while demonstrating respect, kindness, consideration, and courtesy to others
- Participate in scheduled activities to increase Council effectiveness
- Review Council procedures, such as these Council Protocols, at least annually
- Represent the Village at ceremonial functions at the request of the Mayor
- Be responsible for the highest standards of respect, civility and honesty in ensuring the effective maintenance of intergovernmental relations
- Respect the proper roles of elected officials and Village staff in ensuring open and effective government
- Provide contact information to the Clerk of Council in case an emergency or urgent situation arises while the Council Member is out of town

OHIO ETHICS LAW

Public officials and employees may not use the authority or influence of their office to benefit themselves, their family members or business associates, or others in circumstances that create a conflict of interest.

In situations where a conflict does occur, an official is not only prohibited from voting on such a matter, but also from:

- participating in discussions;
- participating in deliberations;
- making recommendations;
- providing advice; and
- formally or informally lobbying.

The Ethics Law prohibits a public official or employee from soliciting, accepting, or using a public position to secure things of value that could have a substantial and improper influence on the employee. Things of value can include many things, like money, gifts, real estate, employment, and compensation.

The Ethics Law prohibits a public official or employee from soliciting or accepting ‘anything of value,’ if the thing of value could have a substantial and improper influence on him in the performance of public duties.

‘Anything of value’ is defined in state law to essentially include anything with any monetary value. So, before a public servant accepts a gift or thing of value, both the source and the value must be considered.

The Ethics Law prohibits public officials and employees from accepting substantial things of value from improper sources. The word ‘substantial’ is not defined by a specific dollar amount, so the Ethics Commission has provided guidance to help public servants understand and comply with the law.

Items that are considered nominal – and therefore not prohibited - could include a cup of coffee, a box of popcorn, an inexpensive picture frame, or a plate of cookies. Accepting gifts of this type would not be prohibited under the law. Be aware, though, that the Commission has cautioned that nominal items or expenses could have a substantial cumulative value if extended over time.

So, while a public servant would not be prohibited from accepting the occasional modest gift from a vendor or regulated party, routine acceptance of such gifts from the same source will add up over time.

In addition to determining the value of a gift, a public servant must also consider the source – or the giver – of the thing of value. The Ethics Law prohibits public officials or employees from accepting substantial things of value from improper sources.

COUNCIL CONDUCT WITH ONE ANOTHER

Councils are composed of individuals with a wide variety of backgrounds, personalities, values, opinions, and goals. Despite this diversity, all have chosen to serve in public office in order to improve the quality of life in the community. In all cases, this common goal should be acknowledged even as Council may "agree to disagree" on contentious issues.

In Public Meetings

- Use Formal titles.

The Council should refer to one another formally during Council meetings as Mayor, President or Council Member followed by the individual's last name.

- Practice civility and decorum in discussions and debate.

Difficult questions, tough challenges to a particular point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. Be respectful of diverse opinions.

- Honor the role of the presiding officer in maintaining order and equity.

Respect the Chair's effort to focus discussion on current agenda items. Objections to the Chair's actions should be voiced politely and with reason, following the parliamentary procedures outlined in the latest edition of Robert's Rules of Order.

- Demonstrate effective problem-solving approaches.

Council Members have a public stage to show how individuals with disparate points of view can find common ground and seek compromise that benefits the community as a whole. Council Members are role models for residents, business people and other stakeholders involved in public debate.

- Be respectful of other people's time.

Stay focused and act efficiently during public meetings.

In Private Encounters

- Treat others as you would like to be treated.

Ask yourself how you would like to be treated in similar circumstances, and then treat the other person that way.

COUNCIL CONDUCT WITH STAFF

Governance of a Village relies on the cooperative efforts of elected officials, who set policy, and Village staff, which analyze problems and issues, make recommendations, and implement and administer the Council's policies. Therefore, every effort should be made to be cooperative and show mutual respect for the contributions made by each individual for the good of the community.

- Treat all staff as professionals.

Clear, honest communication that respects the abilities, experience, and dignity of each individual is expected. As with your Council colleagues, practice civility and decorum in all interactions with Village staff.

- Channel communications through the appropriate senior Village staff.

Questions of Village staff should be directed only to the Village Manager, Law Director, Clerk of Council or Finance Director. The Office of the Village Manager must be copied on any correspondence to Department Heads. Council Members should not set up meetings with Village staff directly, but through the Village Manager who will attend any meetings with Council Members. When in doubt about what staff contact is appropriate, Council Members should ask the Village Manager for direction. However, nothing in these protocols is intended to hinder the access Council-appointed liaisons may require in order to fulfill their unique responsibilities.

- All Council Members should have the same information with which to make decisions.

- Never publicly criticize individual employees, including Council-Appointed Officers. Criticism is differentiated from questioning facts or the opinion of staff. All Critical comments about staff performance should only be made to the Village Manager through private correspondence or conversation.

- Do not get involved in administrative functions.

Avoid any staff interactions that may be construed as trying to shape staff recommendations. Council Members shall refrain from coercing staff in making recommendations to the Council as a whole.

- Be cautious in representing Village positions on issues.

Before sending correspondence related to a legislative position, check with Village staff to see if a position has already been determined. When corresponding with representatives of other governments or constituents remember to indicate, if appropriate, that the views you state are your own and may not represent those of the full Council.

- Do not attend staff meetings unless requested by staff.

Even if the Council Member does not say anything, the Council Member's presence may imply support, show partiality, intimidate staff, or hamper staff's ability to do its job objectively.

- Depend upon the staff to respond to citizen concerns and complaints.

It is the role of Council Members to pass on concerns and complaints on behalf of their constituents. It is not, however, appropriate to pressure staff to solve a problem in a particular way. Refer citizen complaints to the Village Manager. The Village Manager is responsible for making sure the Council Member knows how the complaint was resolved.

- Do not solicit political support from staff or request staff assistance on any issue related to a political campaign.

COUNCIL CONDUCT WITH BOARDS AND COMMISSIONS

The Village has established several Boards and Commissions as a means of gathering more community input. Citizens who serve on Boards and Commissions become more involved in government and serve as advisors to the Village Council. They are a valuable resource to the Village's leadership and should be treated with appreciation and respect. Council Members serve as liaisons to Boards and Commissions, according to appointments made by the Mayor, and in this role are expected to represent the full Council in providing guidance to the Boards or Commission. In other instances, Council Members may attend Board or Commission meetings as individuals, and should follow these protocols:

- If attending a Board or Commission meeting, identify your comments as personal views or opinions.

Council Members may attend any Board or Commission meeting, which are always open to any member of the public. Any public comments by a Council Member at a Board or Commission meeting, when that Council Member is not the liaison to the Board or Commission should be clearly made as individual opinion and not a representation of the feelings of the entire Village Council.

- Limit contact with Board and Commission members to questions of clarification.

It is inappropriate for a Council Member to contact a Board or Commission member to lobby on behalf of an individual, business, or developer, or to advocate a particular policy perspective. It is acceptable for Council Members to contact Board or Commission members in order to clarify a position taken by the Board or Commission.

- Remember that Boards and Commissions are advisory to the Council as a whole, not individual Council Members.

The Village Council appoints individuals to serve on Boards and Commissions, and it is the responsibility of Boards and Commissions to follow policy established by the Council. Council Members should not feel they have the power or right to threaten Board and Commission members in any way if they disagree about an issue. A Board or Commission appointment should not be used as a political "reward."

- Concerns about an individual Board or Commission member should be pursued with tact.

If a Council Member has a concern with the effectiveness of a particular Board or Commission member and is comfortable in talking with that individual privately, the Council Member should do so. Alternatively, or if the problem is not resolved, the Council Member should consult with the Mayor, who can bring the issue to the Council as appropriate.

- Be respectful of diverse opinions.

A primary role of Boards and Commissions is to represent many points of view in the community and to provide the Council with advice based on a full spectrum of concerns and perspectives. Council Members may have a closer working relationship with some individuals serving on Boards and Commissions, but must be fair to and respectful of all citizens serving on Boards and Commissions.

- Keep political support away from public forums.

Board and Commission members may offer political support to a Council Member, but not in a public forum while conducting official duties. Conversely, Council Members may support Board and Commission members who are running for office, but not in an official forum in their capacity as a Council Member.

- Maintain an active liaison relationship.

Appointed Council liaisons are encouraged to attend all regularly scheduled meetings of their assigned Board or Commission, or to arrange for an alternate.

COUNCIL ACKNOWLEDGES STAFF CONDUCT WITH VILLAGE COUNCIL

- Respond to Council questions as fully and as expeditiously as is practical.

If a Council Member forwards a complaint or service request to the Village Manager or a Council Appointed Officer, there will be follow-through with the Council Member as to the outcome.

- Respect the role of Council Members as policy makers for the Village.

Staff is expected to provide its best professional recommendations on issues. Staff should not try to determine Council support for particular positions or recommendations in order to craft recommendations. The Council must be able to depend upon the staff to make independent recommendations. Staff should provide information about alternatives to staff recommendations as appropriate, as well as pros and cons for staff recommendations and alternatives.

- Demonstrate professionalism and non-partisanship in all interactions with the community and in public meetings.

- It is important for the staff to demonstrate respect for the Council at all times. All Council Members should be treated equally.

OTHER PROCEDURAL PRACTICES

- Commit to annual review of important procedural issues.

At the beginning of each year, the Council will review the Council rules and protocols, adopt procedures for meetings and other important procedural issues.

- Don't politicize procedural issues (e.g. minutes approval or agenda order) for strategic purposes.

- Submit questions on Council agenda items ahead of the meeting.

In order to focus the Council meetings on consideration of policy issues and to maintain an open forum for public discussion, questions which focus on the policy aspects of agenda items should be discussed at the Council meeting rather than in one-on-one communications with staff prior to the meetings. Any clarifications or

technical questions that can be readily answered can be handled before the meeting. Council Members are encouraged to submit their questions on agenda items to the appropriate Council Appointed Officer or Village Manager as far in advance of the meeting as possible so that staff can be prepared to respond at the Council Meeting.

- Respect the work of the Council standing committees.

The purpose of the Council standing committee is to provide focused, in-depth discussion of issues. Council is expected to respect the work of the committees.

Note: It is the responsibility of each Council Member to hold their colleagues accountable to these protocols. Enforcement of these protocols will be the focus of continued Council discussion.

Council Report

February 20, 2024

Chief Copeland

Manager

- I am providing an update for the KT Holden Construction project on Franklin Road. They are on schedule to complete the waterline, storm waterline and lateral tie-ins by next week. They will be opening the street and plan to repave in March or April. I met with Jake Bertke of Choice One Engineering on February 14th about my concerns with the elevation of the vault and riser. He will be doing additional research into the plans.



- I am providing a Third Street waterline and storm waterline update. Smith Corp has completed the waterline from High Street to Franklin Road. They are taking bacterial samples and doing pressure tests on the main waterline. They will start the lateral lines upon approval of all the tests.



- Moody's has completed the 24-hour flow tests on well #10 and I have provided spreadsheets for your review. The results indicate that we will draw 399 gallons per minute. Bacteria and EPA samples have been taken and are being analyzed. The results should be back on February 26th. If all the tests are good, they will begin the installation of the Baker pitless adaptor, SIMFLO pump with a 30hp Hitachi motor, and the lines in order to connect to our existing waterline from wells 6 and 7 in the beginning of March.



- Fed Excavating has completed all the catch basins except the one on SR42, which they are still waiting for one more part. They will be doing a follow-up on yard restorations when the ground has settled.



- Councilman Gallagher has prepared an article on behalf of the Waynesville Village Council for the Wayne Township quarterly News Magazine. The article has been sent to the Township and a copy of the article has been attached for your review.
- The Council will be voting on an ordinance to amend the Rules of Council. The changes are listed in the ordinance exhibit.

- We were advised of a leak in the Main Street bathroom that caused some interior damage. Brian and Greg from the Village Maintenance Department repaired the roof of the building and the ceiling inside the restroom.



- I met with Robert (Bob) Talty on Tuesday, February 14th. He is a network business and is working with the Waynesville Merchants Association to bring more business to the Village. He is working with me to prepare and plan upcoming events in the Village.

- Ritter Plumbing and Pipeline Company and Waker Plumbing Inc. have been subcontracted by CenterPoint Energy to prepare for the Franklin Road phase II project. They are replacing the main gas line, and the gas service lines to the homes (including new meters) before the Franklin Road waterline, storm waterline and repaving project begins later in the year. I have included a letter that they are sharing with residents affected by this project and their contact information with this report.

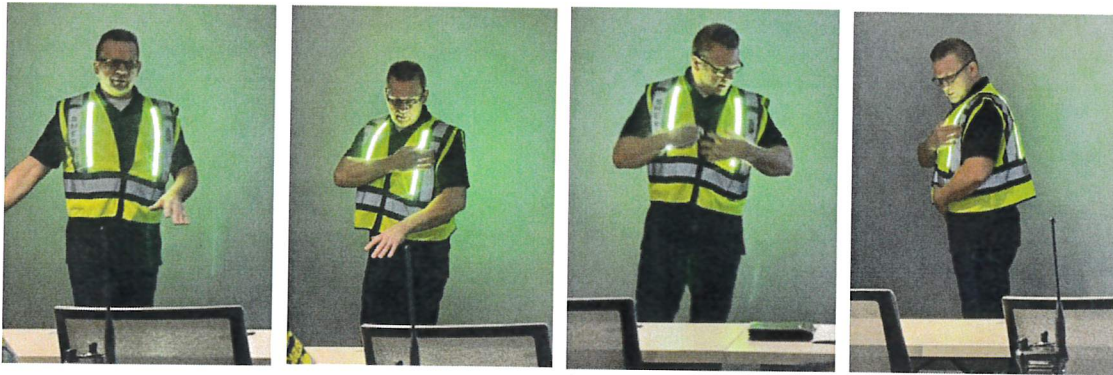


- Kelly Maloney shared that there will be a kick-off meeting for all the stakeholders, which includes members of Council, in the library park project. The meeting is regarding the potential park at 415 Old Stage property and will include the park designer, Kimley-Horn. In addition, they will be inviting neighbors to attend to address any concerns. The meeting is scheduled for March 2nd at 1pm at the Mary L. Cook Library.



Police

- The Ohio State Highway Patrol completed our onsite LEADS Operations Audit on January 29, 2024. There were no findings, and we are in good standing with the State requirements. A copy of the audit has been provided to the Village Council for review.
- LIT Vest Company did a demonstration at the Warren County Chief's meeting on February 6th. There have been an increase of police officers and maintenance workers being struck on accident scenes, water break repairs, and other emergency situations at night. These vests light up and because of this safety issue, I have purchased a vest for each officer and maintenance worker that will be assigned to them as an issued piece of equipment. I have provided photos of the vest below.



- The Village will be participating in the DEA National Drug Takeback Program on April 27th from 10:00am – 2pm. I have attached a flyer for your review.
- I attended the cyber security training focusing on the first 48 hours after an incident that was hosted by Warren County Board of Commissioners and Warren County Telecom on February 5th. I went as a representative of the Village and have included a certificate of completion.
- We have been dealing with Village code violations in the 200 block of High Street since October of 2023. The owner of the properties involved has not been receptive to the requests to bring the properties in compliance with our codes. In addition, the landlord (property owner) has not worked with his tenants to keep the businesses operating properly as a cause of these violations. This matter was turned over to the Village Law Director, Jeff Forbes. Mr. Forbes has sent a request for compliance to the property owner. A copy of the letter is available upon request.
- The Warren County Drug Task Force is seeking their annual donation for the 2024 year. We have donated \$9,000.00 for the past 3 years and I recommend the same for 2024.



4359 INFIRMARY ROAD
 MIAMISBURG, OHIO 45342-1231
 PHONE AC 937-859-4482
 FAX AC 937-859-4522
 www.moodysofdayton.com

Sheet No. 1 of 3

Job No. 22338

Owner	<u>Village of Waynesville</u>		24 HR TEST	Date Tested	<u>2/14/2024</u>	Well	<u>10</u>
City	<u>Waynesville</u>	State <u>OH</u>		Tested by	<u>Neal/Zach</u>		
Location	<u>Corwin Park</u>			Water Discharged from Well/Ft.	<u>100</u>		
Dia. of Well	<u>12"</u>	Depth	<u>58</u>	Driver	<u>40hp 4 pole</u>		
Airline Length	<u> </u>	Static Level	<u>9</u>	Column	<u>6'x50'</u>		
Orifice Size	<u>6x4</u>			Bowls	<u>Goulds 1 stg</u>		
Type Well	Gravel <u>X</u>	Tubular <u> </u>	Rock <u> </u>	New <u>X</u>	Old <u> </u>		
Screen Lgth	<u>13</u>	Dia.	<u>12</u>	Slot Size	<u>0.08</u>	Depth to Top	<u>45</u>
						Cleaned	<u> </u>

Elapsed Time	Orifice Reading	G.P.M.	Air Gauge Reading	Pumping Level	Draw Down	Disc. Pressure		Total Pumping Hd.	Other Well (#)
						Lbs.	Feet		
:00	57	399		38.00		10	23.10	61.10	
:01	57	399		38.30		10	23.10	61.40	
:02	57	399		38.60		10	23.10	61.70	
:03	57	399		38.90		10	23.10	62.00	
:04	57	399		39.20		10	23.10	62.30	
:05	57	399		39.40		10	23.10	62.50	
:06	57	399		39.50		10	23.10	62.60	
:07	57	399		39.80		10	23.10	62.90	
:08	57	399		39.90		10	23.10	63.00	
:09	57	399		40.10		10	23.10	63.20	
:10	57	399		40.20		10	23.10	63.30	
:11	57	399		40.30		10	23.10	63.40	
:12	57	399		40.40		10	23.10	63.50	
:13	57	399		40.50		10	23.10	63.60	
:14	57	399		40.60		10	23.10	63.70	
:15	57	399		40.70		10	23.10	63.80	
:20	57	399		41.10		10	23.10	64.20	
:25	57	399		41.50		10	23.10	64.60	
:30	57	399		41.90		10	23.10	65.00	
:35	57	399		42.10		10	23.10	65.20	
:40	57	399		42.30		10	23.10	65.40	
:45	57	399		42.70		10	23.10	65.80	
:50	57	399		42.90		10	23.10	66.00	
:55	57	399		43.10		10	23.10	66.20	
1:00	57	399		43.30		10	23.10	66.40	
1:10	57	399		43.50		10	23.10	66.60	
1:20	57	399		43.90		10	23.10	67.00	



4359 INFIRMARY ROAD
 MIAMISBURG, OHIO 45342-1231
 PHONE AC 937-859-4482
 FAX AC 937-859-4522
 www.moodysofdayton.com

Sheet No. 2 of 3

Job No. 22338

Owner	<u>Village of Waynesville</u>		24 HR TEST	Date Tested	<u>2/14/2024</u>	Well	<u>E</u>
City	<u>Waynesville</u>	State <u>OH</u>		Tested by	<u>Neal/Zach</u>		
Location	<u>Corwin Park</u>			Water Discharged from Well/Ft.	<u>100</u>		
Dia. of Well	<u>12"</u>	Depth	<u>58</u>	Driver	<u>40 hp 4 pole</u>		
Airline Length	<u> </u>	Static Level	<u>9</u>	Column	<u>6'x50'</u>		
Orifice Size	<u>6 x 4</u>			Bowls	<u>Goulds 1 stg</u>		
Type Well	Gravel <input checked="" type="checkbox"/>	Tubular <input type="checkbox"/>	Rock <input type="checkbox"/>	New <input checked="" type="checkbox"/>	Old <input type="checkbox"/>	<input type="checkbox"/>	
Screen Lgth	<u>13</u>	Dia.	<u>12</u>	Slot Size	<u>0.08</u>	Depth to Top	<u>45</u>
						Cleaned	<input type="checkbox"/>

Elapsed Time	Orifice Reading	G.P.M.	Air Gauge Reading	Pumping Level	Draw Down	Disc. Pressure		Total Pumping Hd.	Other Well (#)
						Lbs.	Feet		
1:30	57	399		44.10		10	23.10	67.20	
1:40	57	399		44.30		10	23.10	67.40	
1:50	57	399		44.60		10	23.10	67.70	
2:00	57	399		44.70		10	23.10	67.80	
2:20	57	399		45.00		10	23.10	68.10	
2:40	57	399		45.30		10	23.10	68.40	
3:00	57	399		45.60		10	23.10	68.70	
3:30	57	399		45.80		10	23.10	68.90	
4:00	57	399		46.10		10	23.10	69.20	
4:30	57	399		46.30		10	23.10	69.40	
5:00	57	399		46.60		10	23.10	69.70	
6:00	57	399		46.70		10	23.10	69.80	
7:00	57	399		47.00		10	23.10	70.10	
8:00	57	399		47.20		10	23.10	70.30	
9:00	57	399		46.30		10	23.10	69.40	
10:00	57	399		46.50		10	23.10	69.60	
11:00	57	399		46.80		10	23.10	69.90	
12:00	57	399		47.00		10	23.10	70.10	
13:00	57	399		47.20		10	23.10	70.30	
14:00	57	399		47.30		10	23.10	70.40	
15:00	57	399		47.50		10	23.10	70.60	
16:00	57	399		47.50		10	23.10	70.60	
17:00	57	399		47.70		10	23.10	70.80	
18:00	57	399		47.70		10	23.10	70.80	
19:00	57	399		47.80		10	23.10	70.90	
20:00	57	399		48.00		10	23.10	71.10	
21:00	57	399		48.00		10	23.10	71.10	



4359 INFIRMARY ROAD
 MIAMISBURG, OHIO 45342-1231
 PHONE AC 937-859-4482
 FAX AC 937-859-4522
 www.moodysofdayton.com

Sheet No. 3 of 3
 Job No. 22338

Owner Village of Waynesville
 City Waynesville State OH
 Location Corwin Park
 Dia. of Well 12" Depth 58
 Airline Length _____ Static Level 9
 Orifice Size 6 x 4
 Type Well Gravel X Tubular _____ Rock _____
 Screen Lgth 13 Dia. 12 Slot Size 0.08 Depth to Top 45

24 HR TEST

Date Tested 2/14/2024 Well 10
 Tested by Neal/Zach
 Water Discharged from Well/Ft. 100
 Driver 40 hp 4 pole
 Column 6'x50'
 Bowls Goulds 1 stg
 New X Old _____
 Cleaned _____

Elapsed Time	Orifice Reading	G.P.M.	Air Gauge Reading	Pumping Level	Draw Down	Disc. Pressure		Total Pumping Hd.	Other Well (#)
						Lbs.	Feet		
22:00	57	399		48.00	39.00	10	23.10	71.10	
23:00	57	399		48.00	39.00	10	23.10	71.10	
24:00	57	399		47.80	38.80	10	23.10	70.90	
:01				23.00		RECOVERY			
:02				22.80					
:03				22.60					
:04				22.20					
:05				22.20					
:06				22.00					
:07				21.80					
:08				21.50					
:09				21.40					
:10				21.40					
:11				21.20					
:12				21.10					
:13				21.00					
:14				21.00					
:15				20.85					
:20				20.10					
:25				20.00					
:30				19.40					
:35				18.80					
:40				18.10					
:45				17.20					
:50				16.00					
:55				14.80					
1:00				13.50					

What's Up in the Village

On behalf of the Waynesville Village Council and Staff, we would like to apologize for the inconvenience the traffic issues have caused during our multiple construction projects. These projects are funded by grant money which was not released until August. Unfortunately, we are very limited as to when these projects can begin, and with an infrastructure as old as ours, we have certainly had a few setbacks that extended the street closures. Additionally, other utility owners scheduled projects in the Village at the same time as us (we were not made aware of this until the last minute), which only compounded the problem. We are fully aware that this is not ideal and can be irritating for those most affected. Please try to be patient while the construction companies finish their projects. When everything is complete, we will have a strong new infrastructure that will last for decades. At present, we are replacing segments of utilities that were installed in the 1940's.

Now, as your representatives, we are not only required to keep you informed of what we are doing but to be good stewards of your hard-earned money from taxes. So, we are going to give a brief breakdown of what we are doing and MOST EXCITINGLY, how our Village Manager has been able to appropriate funds elsewhere to stretch those tax dollars for maximum results.

We have two important projects going on at present: the Third Street project and the Franklin Road project (which is split up into two phases - Phase 1 covers Franklin Road from US Route 42 to Old Stage Road and Phase 2 covers Franklin Road from Old Stage Road to Lytle Road). These projects consist of new waterlines, new storm waterlines, new laterals, and the re-pavement of the streets upon completion of the projects. We have received a few grants to help with the funding. The grants we received are from the Ohio Public Works Commission as well as the Ohio Department of Development.

Now, let's talk about the cost of these projects.

- The Third Street project costs \$925,000.00 and is fully funded by the two grants. We received \$499,000.00 from the OPWC grant and \$500,000.00 from the DODG.
- The Franklin Road Phase 1 project costs \$1,050,000.00 and the OPWC grant paid for 59% of that (\$619,500.00) which leaves the Village's portion at 41% (\$430,500.00).
- The Franklin Road Phase 2 project costs \$1.3 million and our Village Manager wrote another grant with the OPWC for this project, and we received \$1,027,000.00 which is 79% of the total cost leaving the Village's responsibility at \$273,000.00. This project is scheduled to begin this summer.

Also, beginning this summer Waynesville will be getting a new traffic light at the intersection of US Route 42 and North Street/Corwin Avenue. This is funded mostly by an Ohio Department of Transportation grant that Chief Copeland wrote. The grant covers approximately \$927,137.00 of the \$1,370,420.00 total. Much of the remaining balance will be paid by County Vehicle Tax (CVT) monies. This project is scheduled to be completed by the beginning of 2025.

And finally, our Village Manager submitted another Ohio Department of Development Grant for the Fourth Street project. This project will be installing new waterlines, laterals, and repaving. This project is a \$1,195,200.00 project. We hope to find out if we are awarded this grant in March. If so, planning will begin on that project shortly after.

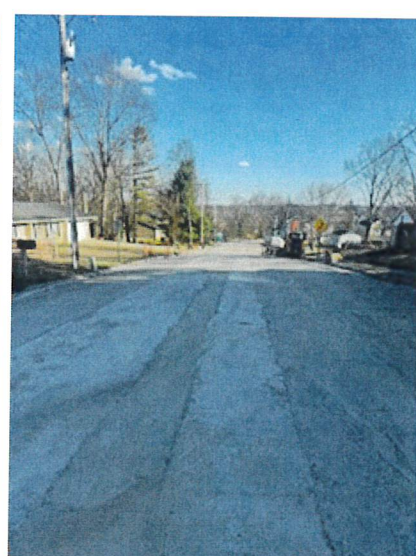
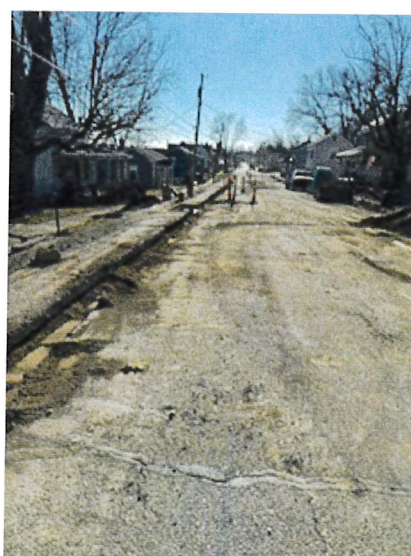
Wrapping all that up, we are looking at approximately \$4.5 million (not including the Fourth Street project) worth of much-needed new infrastructure for the low cost of \$703,000.00 from our resident's tax money. If you've lived in the Village for a couple of decades or more (like most of us have), you will know that this is a noticeable difference from how things worked in decades past.

So, what does this mean for the Village of Waynesville? This means that we are creating a better place to live for our residents. Replacing old lines has numerous benefits such as increasing water pressure, increasing fire flow, minimizing waterline breaks, and reducing the risk of any contaminants in our lines. The Environmental Protection Agency (EPA) will be mandating old waterline replacements and since we are being proactive, the Village is already ahead of the game. We are on schedule to have all old lines replaced within 5 years.

All this being said, we are far from perfect and benefit greatly from the perspectives of those who elected us. This is why we highly encourage all our residents to participate in our Council meetings. They are typically held the first & third Mondays of every month @ 7:00 pm. We know social media pages, like Facebook, are more convenient but are almost entirely riddled with inaccurate information. It only takes a short time before misinformation is shared as fact and unfortunately begins to spread and create havoc. This is precisely why these in-person meetings are so vitally important. So, we implore you to take nothing on those pages at face value and come meet with us in person. Please join us at the Government Center at 1400 Lytle Road in Waynesville.

Thank you for reading and we look forward to seeing you at the meetings.

Waynesville Village Council

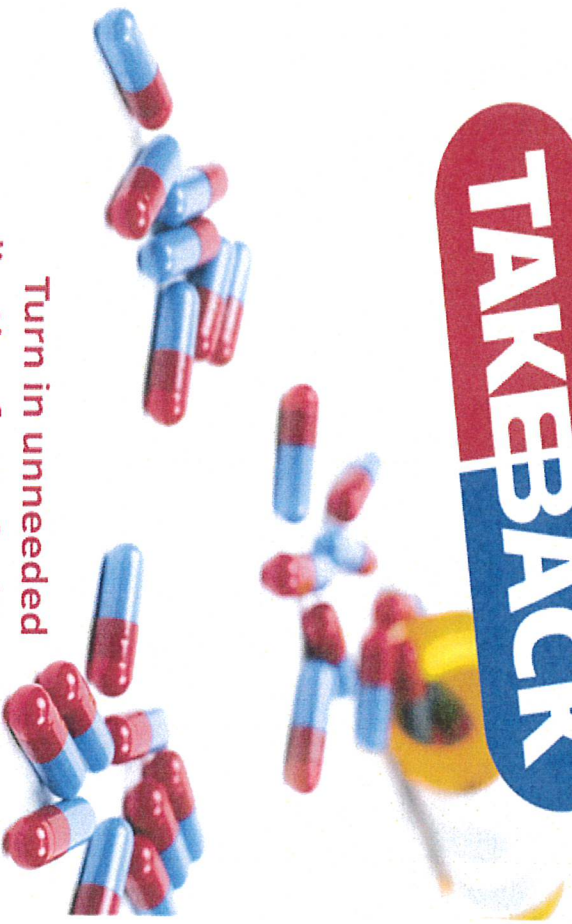




Too often, unused prescription drugs find their way into the wrong hands. That's dangerous and often tragic. That's why it was great to see thousands of folks from across the country clean out their medicine cabinets and turn in - safely and anonymously - a record amount of prescription drugs.



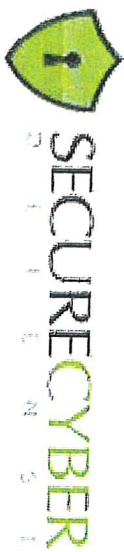
Turn in unneeded medication for safe disposal.



Saturday, April 27, 2024 10:00 am – 2:00 pm

Keep them safe. Clean them out. Take them back.

Visit DEATakeBack.com for a collection site near you.



CERTIFICATE OF ATTENDANCE

THIS CERTIFICATE IS PRESENTED TO

CHIEF G.L. COPELAND

For successfully completing
Cybersecurity 101: The 1st 48 hours after an Incident

Hosted by:

Conducted on Monday, February 5, 2024

in participation with:



Shawn Waldman

Shawn Waldman

CEO | Secure Cyber Defense



DRAFT

FINANCE COMMITTEE MEETING

December 21, 2023 @ 5:00 p.m.

Members present: Joette Dedden, Connie Miller, Chris Colvin

Staff Present: Kitty Crockett, Finance Director; Jamie Morley, Clerk of Council

Guests Present: Brian Blankenship

- 1) Mr. Colvin motioned to approve the Finance Committee minutes for November 2, 2023, which Mrs. Miller seconded.
3 Yeas
- 2) Ms. Crockett reviewed the financial reports with the Committee and answered any questions. She said that year-end is beginning, so this is an extremely busy time of year.
- 3) Ms. Crockett stated that the State Auditor has completed the audit for the years 2021 and 2022. She said it was a long audit, and even though the Village requested an in-house audit, it was not. Private accounting firms usually perform short audits, whereas the State does long audits. This was the first State audit Ms. Crockett has had since she assumed the role of Finance Director.
- 4) Mr. Colvin asked about video recordings of Council meetings. Ms. Morley stated they are available on request, but she has not had the opportunity to create a channel to post the videos. Mr. Colvin asked if she could just put on the website that recordings of meetings are available upon request, which she agreed to do.
- 5) The Committee discussed that after Ms. Crockett's retirement, Finance Committee meetings will return to 6:00 p.m. before the second Council meeting.
- 6) All were in favor of adjourning at 5:29 p.m.